

STAFFING MATCH

TEMP | MANAGED SERVICE | PERM

How to guide

Perkbox

Perkbox

Employee benefit scheme

Perkbox is a employee benefit scheme allowing you to enjoy a variety of benefits on one unified platform.

They offer everything from

Cinema tickets

Gym Memberships

Night outs

Mobile insurance

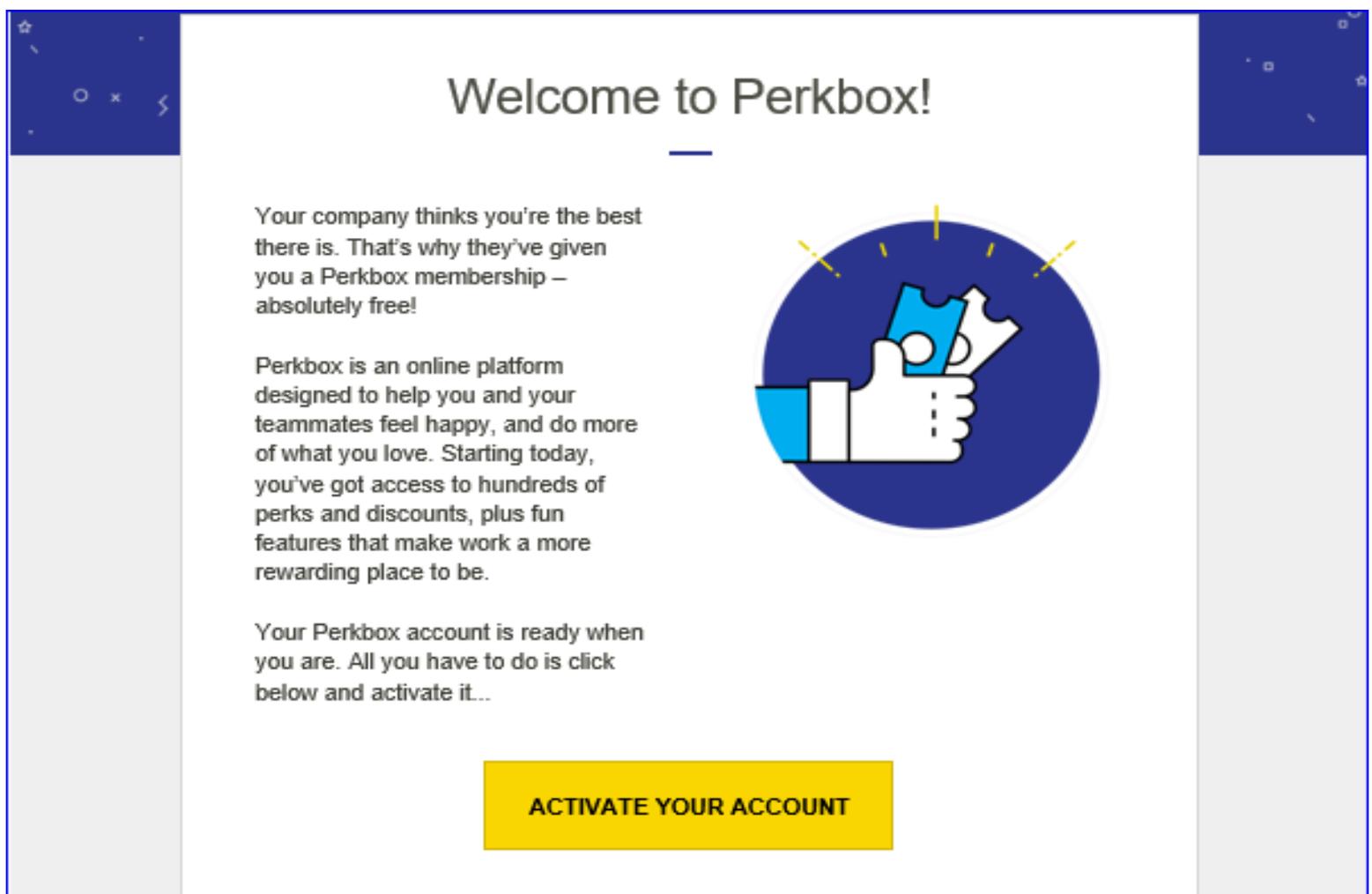
And much much more

All you have to do is log on and enjoy the benefits that are available to you from the first day you join Staffing Match

Step 1

Setting up your account

[Perkbox <hello@perkbox-email.com>](mailto:hello@perkbox-email.com)

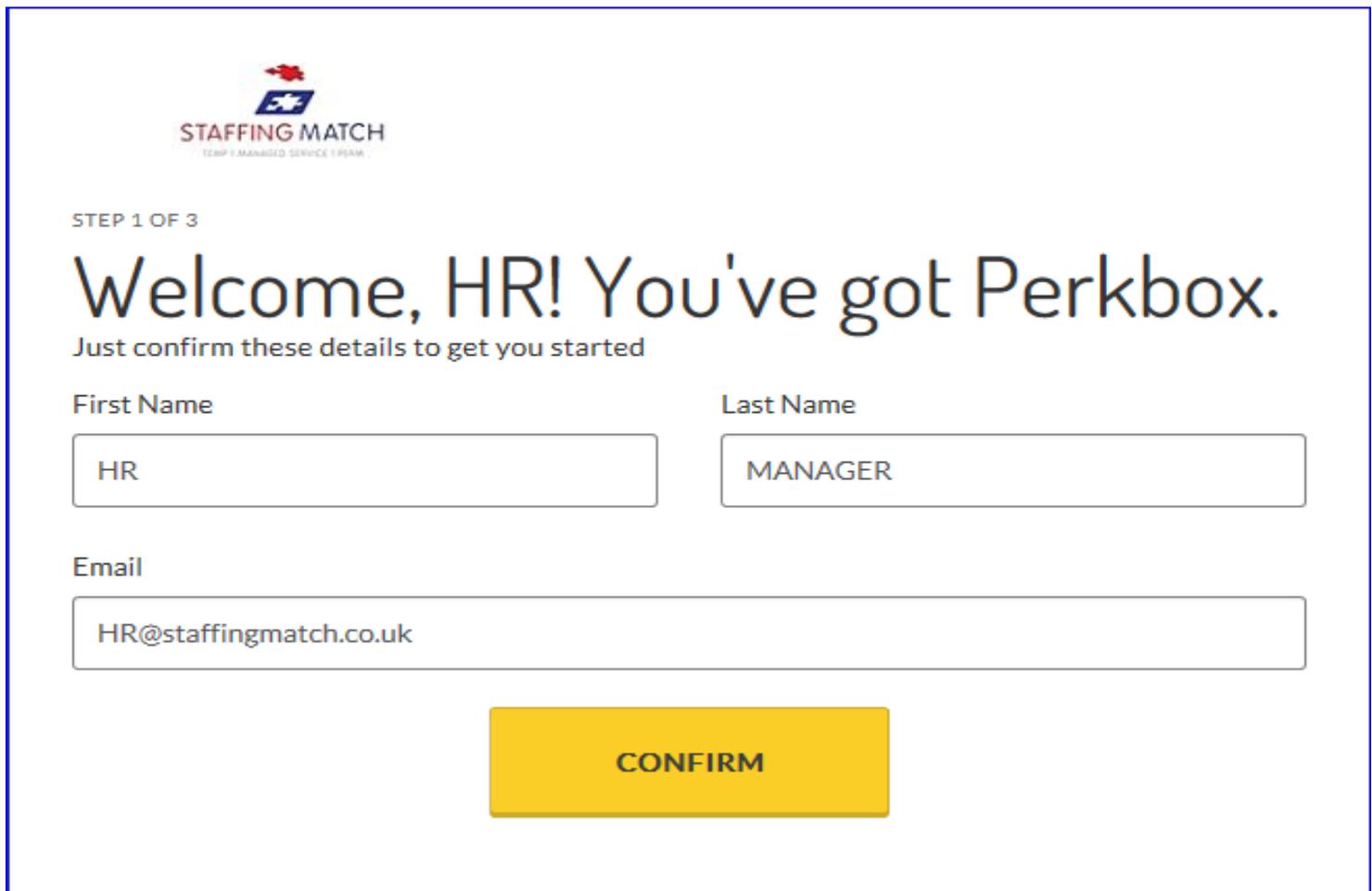


When you first start with the company you will receive the above notification in your work email

Click the yellow button on the email – ACTIVATE YOUR ACCOUNT

Step 1

Continued




STAFFING MATCH
TEMP-MANAGED SERVICE FROM

STEP 1 OF 3

Welcome, HR! You've got Perkbox.

Just confirm these details to get you started

First Name

Last Name

Email

CONFIRM

To activate your account:

The first screen will be pre populated with your personal details and your email which has been registered for your account

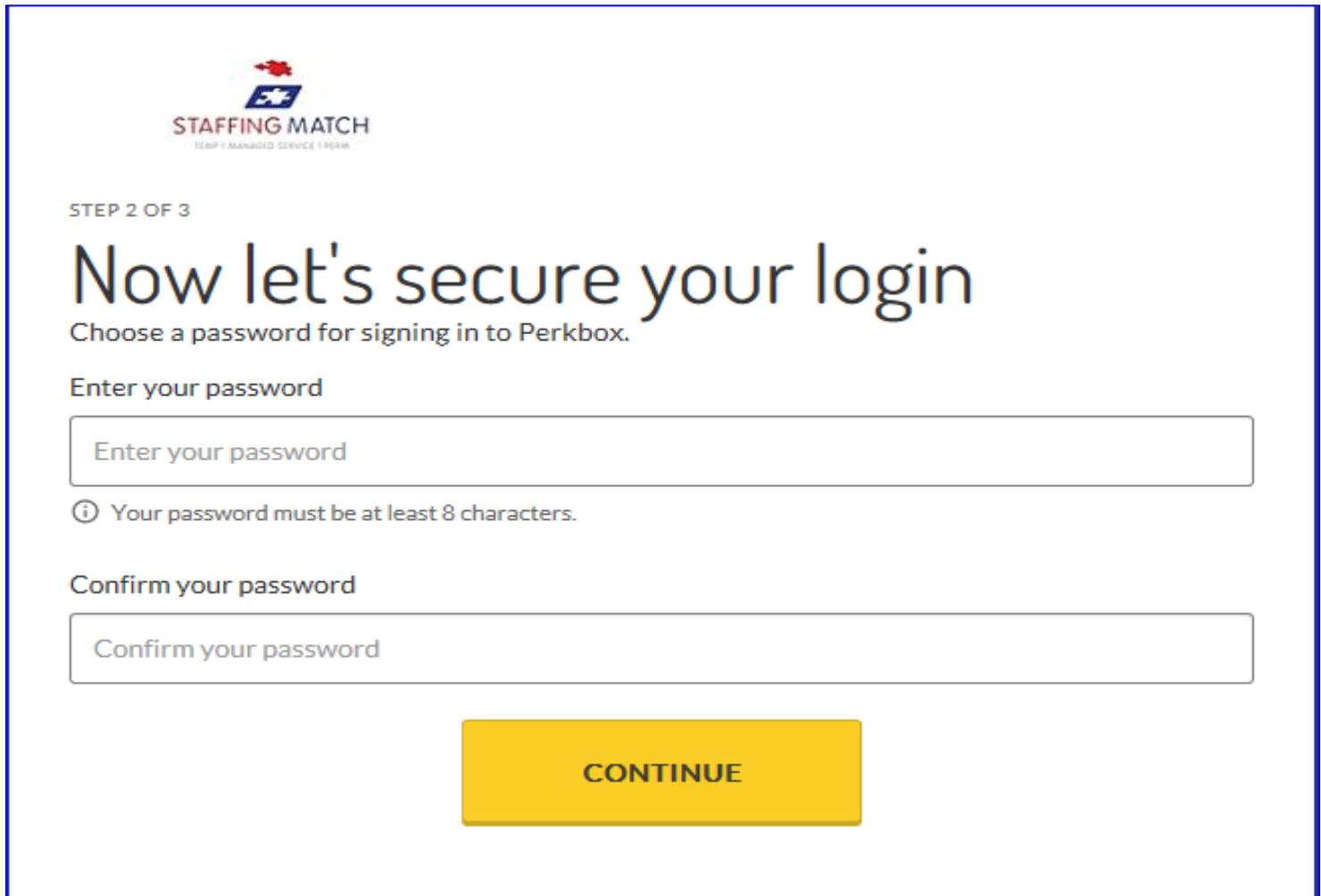
Please do not change the information on this screen

Click – **CONFIRM**

Note: - if any information is incorrect on this screen please email HR@staffingmatch.co.uk

Step 1

Continued



The screenshot shows a web interface for 'STAFFING MATCH' with the tagline 'TEMP MANAGED SERVICE TEAM'. It is 'STEP 2 OF 3' in the process. The main heading is 'Now let's secure your login' with the instruction 'Choose a password for signing in to Perkbox.' Below this are two input fields: 'Enter your password' and 'Confirm your password'. A yellow 'CONTINUE' button is positioned at the bottom center. A small information icon and text note that the password must be at least 8 characters long.

To activate your account:

The second screen will prompt you to create a password

Please create a memorable password for you to log into

Repeat your password in the second box

Click – **CONFIRM**

Note: - this password is unique to yourself please enter something that you will remember

Step 1

Continued



STEP 3 OF 3

Terms and conditions

Your data is really important to us, so we want you to know exactly how we'll use and store your registration details. Please click below to confirm you've read and agreed to our terms and conditions before you continue.

I agree to [TERMS AND CONDITIONS](#)

Contact Preferences

We'd love to let you know about any new perks and features we think you'll like. Don't worry - we'll always keep your personal details safe and secure. You can find out more [HERE](#)

Yes please, keep me in the loop

No thanks, I don't want to hear about new perks and features

CONFIRM

To activate your account:

The Final Screen you need to accept the Terms and Conditions and decide what kind of contact you prefer

Once you have selected your options:

Click – **CONFIRM**

Note: - Please read through the terms and conditions and the where your data will be stored and used prior to accepting them.

And you are ready

 PERKS

  HR  [HELP](#) |

 STAFFING MATCH
TEMP-MANAGED SERVICES TEAM

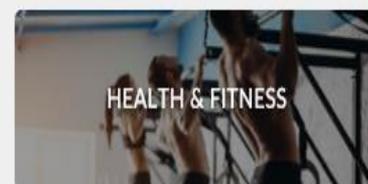
SKINNY DIP
LONDON

Shop women's fashion accessories

[GET THIS PERK >](#)

Top categories

[BROWSE BY CATEGORY >](#)



Once you have completed the final step to activate your account you will be automatically directed to the home page

All you need to do is find a perk that interests you and off you go ...

Choose your perk

On the home page

Click on the magnifying glass and enter a perk you are interested in – e.g. CINEMA

Q CINEMA X

PERKS

	Exclusive price cinema tickets	Special rates
	Save on cinema tickets	Special rates
	Special price cinema tickets	Special rates
	Exclusive savings at Picturehouse Cinemas	Special rates

You will be given a choice of various cinemas

Select your chosen cinema – e.g. VUE

How to Redeem



Save on cinema tickets

 Digital voucher
 Instant delivery

Perk description

Are you a movie buff? Catch any of the latest releases with discounted Vue Entertainment tickets for Perkbox members! You don't have to choose a film, time or even a day when you buy your vouchers.

[READ MORE](#) ▾

How it works:

- 1 Click 'get this perk' to see our exclusive pricing
- 2 Choose a cinema and the number of vouchers you'd like to purchase
- 3 Make a payment on our website
- 4 Your vouchers will be displayed instantly on screen and emailed to you
- 5 Quote your voucher code(s) at the box office
- 6 To book online, enter your code on the Vue Entertainment website

Important info

Special rates

- Can be used online and at the box office
- Vouchers are valid for standard 2D adult tickets only
- Exclusions apply in central London
- Buy up to 4 vouchers per transaction
- Voucher purchase is limited to 50 per user, per year
- Non-refundable

[Terms and Conditions](#)

[GET THIS PERK](#)

 [SAVE TO FAVOURITES](#)

Once you have selected your chosen cinema

You will be directed to instructions on how the perk works

Once you are happy

Click – **GET THIS PERK**

Choose the cinema and quantity

STEP 2 OF 4

Select your cinema vouchers

London - Finchley Road

Quantity: - 1 +

Save on cinema tickets

1	London - Finchley Road - London Cinema Voucher	£7.90
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VAT Summary ▾

Total to pay £7.90

CONTINUE

WE ACCEPT:

VISA Mastercard

Select your cinema

Select the quantity

Click – **CONTINUE**

Confirm email

STEP 3 OF 4

Confirm your email address

Enter your email

HR@staffingmatch.co.uk

Make sure this is the email you want your vouchers to be delivered to



Save on cinema tickets

email HR@staffingmatch.co.uk

1	London - Finchley Road - London Cinema Voucher	£7.90
---	--	-------

VAT Summary ▾

Total to pay £7.90

CONTINUE

WE ACCEPT:

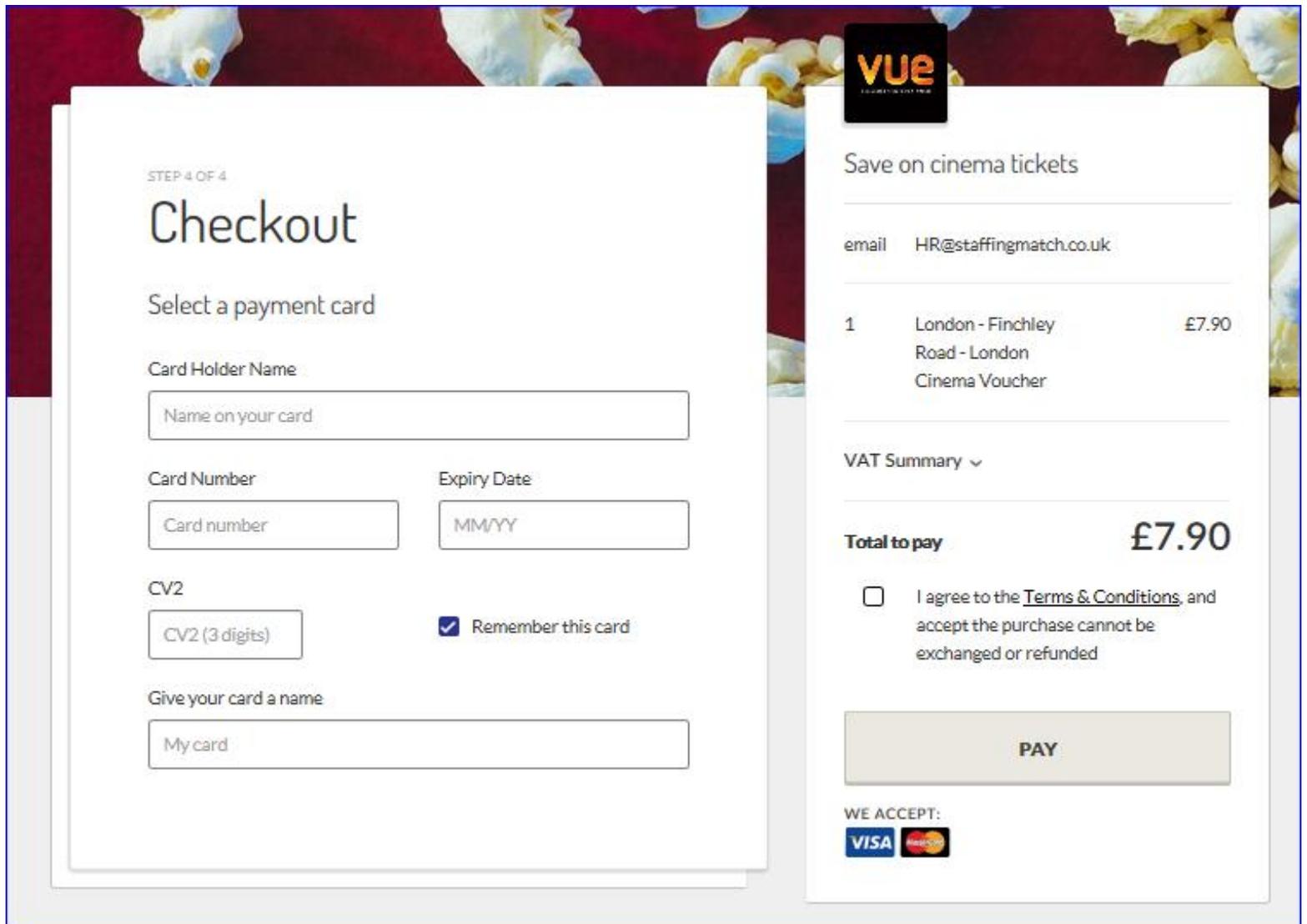


You will need to confirm your email address

This is the email where your perk will be delivered to

Click – **CONTINUE**

Pay



STEP 4 OF 4

Checkout

Select a payment card

Card Holder Name

Card Number

Expiry Date

CV2

 Remember this card

Give your card a name

Save on cinema tickets

email HR@staffingmatch.co.uk

1	London - Finchley Road - London Cinema Voucher	£7.90
---	--	-------

VAT Summary ▾

Total to pay **£7.90**

I agree to the [Terms & Conditions](#), and accept the purchase cannot be exchanged or refunded

PAY

WE ACCEPT:



Enter your payment details

Click – **PAY**

This will automatically generate your purchase to your email and your phone via the perkbox app

Then all that is left to do is go to the cinema you chose and buy the tickets with your pre paid code

Enjoy this perk